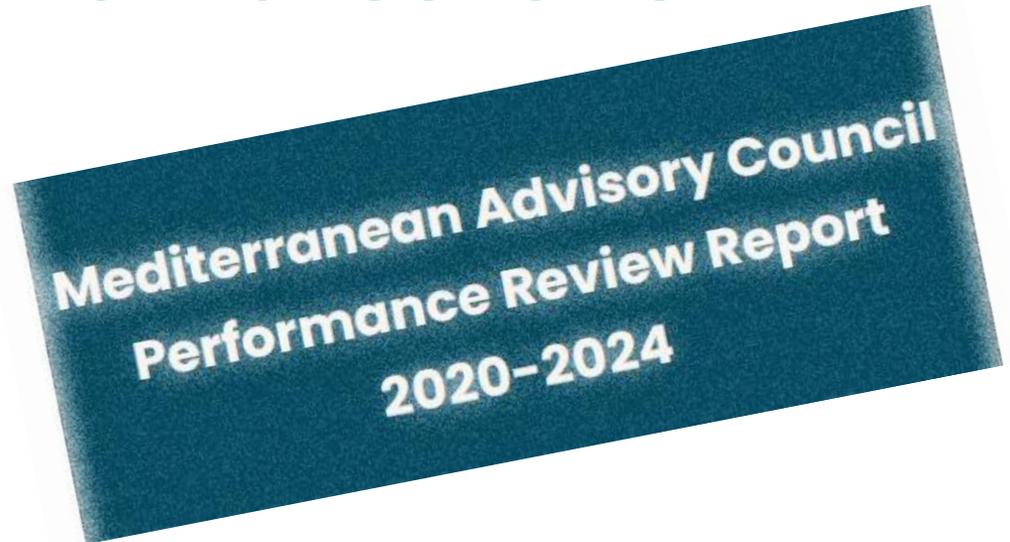




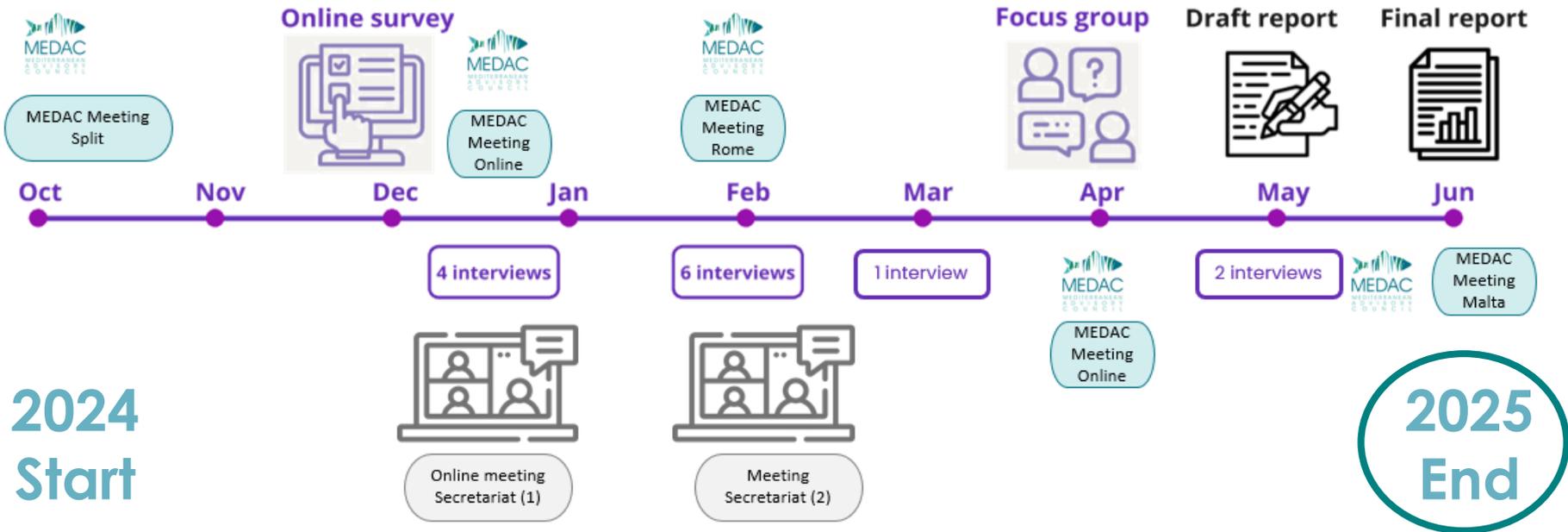
Actions proposed in the results of the MEDAC performance review



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MEDAC PERFORMANCE REVIEW





1) Guidelines for the coordinators of WG and FG and Chair and Vice-chairs to better manage meetings:

Proposed Guidelines for meeting Coordinators

- Clarify the Purpose

Clearly state the objective of the meeting and expected outcomes at the start (e.g. advice, recommendations, technical input), and how results will feed into MEDAC processes.

- Prepare and anticipate the draft Agenda with the Secretariat

Circulate to the members a concise draft agenda in advance, including background documents and timelines if available, and speakers where relevant. [...]

...Proposed Guidelines for meeting Coordinators...

- **Facilitate balanced participation**

Ensure all voices are heard, and manage dominant speakers respectfully and ensure fair participation among members (fishing sector, other interest groups), respecting MEDAC's principles of balance and inclusiveness.

- **Keep the Group Focused**

Guide discussions toward the agenda, summarize key points, and redirect off-topic conversations avoiding expressing the coordinator's personal point of views or commenting every intervention.

- **Manage Time Effectively**

Start and end on time, monitor progress, and adjust pacing as needed, allocate time fairly across agenda items, and support consensus-building where possible.

[...]

...Proposed Guidelines for meeting Coordinators...

- **Promote Respectful Dialogue**
Ensure a safe, inclusive, and respectful environment for discussion and differing opinions.
- **Document Key Outcomes**
Clearly capture key conclusions, areas of agreement or divergence, and agreed follow-up actions and deadlines.
- **Close with Next Steps**
Summarize conclusions and topics to be addressed, confirm actions, and clarify follow-up and next meetings.



SUMMARY OF THE POSSIBLE ACTIONS

- 2) Use of the timer during the meetings to avoid few speakers to take the floor too much time (5 min each)
- 3) Organize an ad hoc meeting with Member States representatives and the EC and Chairs office to enhance the role of MEDAC and encourage MS engagement towards MEDAC (DONE on 25 February)
- 4&5) Monitoring of the follow up and take note of the MEDAC advice outcomes and follow-up in the EU legislation or actions controversial (debate)



SUMMARY OF THE POSSIBLE ACTIONS

- 6) Possibility of derogation with defined rules/cases **for a reduced annual membership fee for those who would like to attend only online to encourage small association to become member** (already discussed, to be considered again?)

- 7) Prepare an onboarding package including the Link to the videos about **MEDAC** and the main Internal Documents of **MEDAC** (Internal Rules, Statutes, list of the members etc) – **ALREADY DONE**



SUMMARY OF THE POSSIBLE ACTIONS

- 8) Propose the creation of a New ACs Award and an independent jury to increase visibility of ACs within the INTER-AC meetings (NO)
- 9) Draft of Code of Conduct of reference (we are already discussing some rules to be added to the Internal Regulation) ALREADY DONE
- 10) To be discussed: ***Minority statements to be addressed also in the MEDAC letters – it could be discussed as a change of the Internal rules and procedures.***





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