



Ispra,  
JRC G.04 Ares(2013)

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**EMAIL**

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<b>To:</b>	<b>ANDERSEN Michael</b>	<b>Representative of the BS RAC</b>
	<b>WICHMANN Niels</b>	<b>Representative of the NS RAC</b>
	<b>D'AMBRA Roberto</b>	<b>Representative of the MED RAC</b>
	<b>DEAS Barrie</b>	<b>Representative of the NWW RAC</b>
	<b>LIRIA FRANCH Juan Manuel</b>	<b>Representative of the LD RAC</b>
	<b>O'DONOGHUE Sean</b>	<b>Representative of the PEL RAC</b>
	<b>GUERIN Benoît</b>	<b>Representative of the SWW RAC</b>

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**From:** **ZAMPIERI Alessandra**  
**Head of Unit**

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<b>Copy:</b>	<b>GIOVANNI Magdalini</b>	<b>RIHAN DOMINIC</b>
	<b>DG MARE</b>	<b>DG MARE</b>

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**SUBJECT**

**STECF EWG 13 17**  
**Landing Obligation in EU Fisheries – Part 2**

**DATE**

**26/11/2013 (starting at 09:00) – 28/11/2013 (until 17:00)**

**PLACE**

**Gibson Hotel**  
**Point Village, Dublin 1**  
**IRELAND**



EUROPEAN COMMISSION  
JOINT RESEARCH CENTRE

Institute for the Protection and Security of the Citizen (Ispra)  
Maritime affairs

**Subject: Invitation letter**

Dear Sir,

You are hereby invited, as an observer, to participate in the **STECF EWG 13 17** meeting on **Landing Obligation in EU Fisheries – Part 2** which will take place in **Dublin** between **26-28/11/2013**.

The draft agenda for the meeting will be sent by the meeting's chair shortly.

See Annex on Specific Privacy Statement in English.

Please note that the Commission does not reimburse the travel and subsistence costs of observers.

I wish you a successful meeting.

Yours sincerely,



Alessandra ZAMPIERI  
Head of Unit

## ANNEX

### SPECIFIC PRIVACY STATEMENT

**Description:** Personal data related to this invitation will be processed in accordance with Regulation (EC) n° 45/2001 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

**Purpose:** The purpose of the processing of personal data for the meeting is: Management of the meeting, including management of: lists for contacts, invitations, participants, reports, distribution of reports, feedback on reports, meeting follow-up, follow-up meetings, follow-up actions, information sharing.

**Personal data collected and further processed are:**

- data necessary for the organisation and management of the meeting, such as Gender (needed for the right title)/name/surname/profession/ postal & e-mail addresses/ phone number/fax number...;
- identity/passport n°/date of birth (for access control purpose by security guards to the Commission's premises – see DPO-508);
- information about the form of transport used & hotel, and banking information (for purpose of reimbursement of travel expenses/allowances – see DPO-372);
- if you are invited as a member/observer of a Commission Experts Group, some of your personal data (listed in the Notification DPO-2194) will be made publicly available in the Commission's Register of Expert Groups ([http://ec.europa.eu/secretariat\\_general/regexp/](http://ec.europa.eu/secretariat_general/regexp/)) for as long as the membership upholds and/or until removal from the public site is requested, in view of the transparency policy of the European Institutions<sup>1</sup> and the need to inform the public of the identity and qualifications of the experts advising the Institution.

**Controller:** Head of Unit "Human resources, IT and document management", DG Maritime Affairs and Fisheries.

**Recipients:** The access to all personal data as well as all information collected in the context of this meeting, and the organisation thereof, is only granted through UserId/Password to a defined population of users, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with Community legislation. These users typically are: The chairman and the secretary of the meeting, both supported by a team in the operational services inside DG Maritime Affairs and Fisheries.

**Data retention:** Your personal data will be part of a list of contact details shared internally amongst the Commission services for the purpose of contacting data subjects in the future in the context of the Commission's activities.. If you do not agree with this,

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<sup>1</sup> See also 'COM(2007)127 final' and [http://ec.europa.eu/transparency/eti/index\\_en.htm](http://ec.europa.eu/transparency/eti/index_en.htm)

please contact the Controller by using the Contact Information mentioned in the invitation letter and by explicitly specifying your request.

**Contact:** Please use the contact information mentioned in the invitation letter.

**Recourse:** Complaints, in case of conflict, can be addressed to the European Data Protection Supervisor.